

KARNS CITY AREA SCHOOL DISTRICT
SAFETY COMMITTEE MEETING MINUTES
NOVEMBER 19, 2015
10:00 A.M.
KARNS CITY HIGH SCHOOL

MEMBERS PRESENT

Steve Andreassi, Maintenance Supervisor
Linnea Lincoln, Business Manager
Ed Conto, High School Principal
Eric Fritch, Teacher
Peggy McElravy, Food Service
Vicki Steiner, Secretary

VISITORS PRESENT

1. Call to order

The meeting was called to order by Steve Andreassi.

2. Reading and approval of minutes of previous meeting

On motion by Linnea Lincoln and seconded by Steve Andreassi the minutes of the June 17, 2015 meeting were approved on a unanimous roll call vote.

3. Unresolved old business, action list from previous meeting (if any)

Went through Rolling Agenda Action List and updated.

4. Review of written employee accident investigation reports

One “notice only” incident reported since last committee meeting.

5. Review of safety inspection reports

None

6. Review of safety suggestions and complaints

Handicap railing on bleachers at Chicora Gym needs repaired.

7. Review of safety training and education

Will contact Tom Horner, risk management consultant, with Arthur J. Gallagher & Co. to schedule the annual Safety Committee training for 2016.

8. Review of newly implemented safety equipment and health and safety procedures

None

9. Review of job related injury and illness trends and rates, and the cost of job-related injuries and illnesses

None

10. Review of insurance company loss control recommendations

None

11. Other new business

Potentially adding new members will be discussed at the Administrative Meeting

12. Recommendations to management

See Rolling Agenda Action List

13. Assignment of follow-up responsibility

See Rolling Agenda Action List

14. (Annual item) Evaluation of the overall safety program and recommendations for improvement

None

15. (Annual item) Approval of workplace safety inspection schedule for the upcoming year

None

Date and time of next meetings:

November 25, 2015	10:00 AM	Karns City High School – Room 103
December 2, 2015	10:00 AM	KCHS – Inside Inspection
December 16, 2015	10:00 AM	Karns City High School – Room 103

ADJOURNMENT

On motion by Ed Conto and seconded by Linnea Lincoln, the meeting was adjourned at 10:50 A.M.

Respectfully submitted,

By: _____
Vicki Steiner